

RULES AND REGULATIONS FOR OPERATION
OF THE CEMETERY
OF THE TOWN OF PINETOPS

General Regulations

1. Visitors are not to pick, break or injure any flowers, plants, shrubs or trees in the Pineview Cemetery.
2. Visitors are not to write upon, deface or injure any monuments, markers or other structures in the Cemetery.
3. All flower arrangements (including Christmas arrangements), designs or baskets will be removed from the Cemetery February 1st of each year.
4. Cars and other vehicles must keep off the grass. If damages are done to the graves(s) or other Cemetery property, there will be a maintenance fee charged by the Town.
5. The Town is not responsible for any damages to memorials caused by accidents, vandalism or acts of God.
6. All regulations may be changed at the discretion of the Pinetops Board of Commissioners
7. All purchasers will receive a deed to their lot. This deed may be recorded in the Register of Deeds Office. Deeds are not required to be recorded.
8. The Town must approve any transfers or assignments of cemetery lots.
9. The Town of Pinetops reserves, and shall have, the right to correct any errors that may be made it in the descriptions, transfers, or conveyance of any interment property.
10. Not more than one body, or the remains of more that one body, shall be interred in one grave or vault without written permission from the Town of Pinetops. Proper identification of such interment shall be made on a suitable memorial marker
11. All interments, disinterments, and removals must be made at the time and in the manner as prescribed by the Town of Pinetops.
12. Consent of the legal representatives of the deceased or a relative in charge of the funeral, or a court order, shall be required in order for a casket containing a body to be opened after it is within the cemetery.
13. No interment or disinterment except by permit as provided by law.

14. The Town will keep all lots clean and grass seeded and mowed unless a lot holder request, in writing, that his lot be exempted from Town maintenance
15. Town personnel have authority to remove all floral designs, flowers, trees, shrubs, plants, or herbage of any kind from the cemetery as soon, as in the judgment of the Town, they become unsightly, dangerous, diseased or when they do not conform to the standards maintained by the Town
16. No trees, shrubs, plants or flowers can be planted on any lot without the approval of the Town.
17. All monuments and markers must conform to standards set by the Town. Any monument or markers or memorials placed on a lot shall be at the owners care, risk and responsibility.
18. No monument will be permitted on a single grave lot.
19. Installers of memorials shall clean the lot and surrounding area of all debris and shall be responsible for any damages done.
20. Besides being subject to these rules and regulations, all interments, disinterments, and removals are made subject to the orders and laws of the properly constituted authorities of the Town of Pinetops, the County of Edgecombe and the State of North Carolina.
21. No transfer or assignment by lot owner of any lot or portion of a lot, or interest therein, shall be valid unless approved by the Town of Pinetops, and in no case can this be given as long as there is any indebtedness due on the lot.
22. The Town of Pinetops retains control and supervision of all lots that are sold, with the purpose of preventing anything which is objectionable or injurious to a lot, adjoining lots, or the cemetery in general.
23. Upon request of lot owner or his representative, frames, designs, or baskets remaining upon a lot after interment, may be held for ten days after the interment, and if not called for in that time may be disposed of by the Town of Pinetops without any liability on its part whatsoever.
24. Metal emblems, markers, flags and guidons are allowed on lots or graves only immediately preceding and after Memorial Day.
25. The Town of Pinetops will not be liable for accident or damage to headstones, vases, monuments, or mausoleums, resulting from the ordinary hazard of cemetery work.
26. Trespassing, theft, noisy, boisterous or other improper conduct, or other violations of rules may result in the arrest of the violators.

27. The Town of Pinetops reserves the right to enlarge, reduce, replace or change, the boundaries or grading of the cemetery, or of sections of them, from time to time as it seems advisable or necessary.
28. Roads and paths shall not be used as thoroughfares or public highways either in vehicles or on foot. There shall be no driving over lots or lawns except by Town of Pinetops employees where necessary in the discharge of their duties. Heavy trucking is permitted only in connection with work in the cemetery.
29. The Town of Pinetops shall not be liable for loss or damage from causes beyond its reasonable control, including damage caused by the elements, and act of God, common enemy, thieves, vandals, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots or order of any military or civil authority, whether damage be direct or collateral.
30. Temporary exceptions, suspensions, or modifications in these rules to avoid imposing unnecessary hardships, shall in no way be construed as affecting the general application of these rules.
31. Foundations for all monuments and markers shall be constructed by approved dealers at the cost of the lot owner, from materials specified by the Town of Pinetops, but monument foundations shall not be built until after full purchase price of lot is paid. Monument foundations shall extend 6" outside the edges of the monument at all points, and shall be flush with surrounding ground.
32. No coping, curbing, fencing, hedging, grave mounds, borders, shrubbery, tress or enclosures of any kind be allowed around any lot; and no walks, of bricks, cinders, tile, stone, marble, terra-cotta, sand, cement, gravel or wood shall be allowed on any lot.
33. Artificial flowers will be allowed for seasonal holidays or memorials. After they become faded or unattractive, they will be removed immediately by the caretakers. Cut flowers will be allowed for period of seven days, after which will be removed by the caretakers. No vases, clay pots, and flower containers will be allowed to remain unused on any grave plot or lot; these articles will be removed as necessary by the caretakers.
34. Nothing may be removed from the cemetery without the permission of the Town of Pinetops, this rule being designed to discourage theft and unauthorized entrance upon lots or graves.
35. Perpetual care provided by the Town of Pinetops shall be held to mean only the maintenance of roadways and walks, the cutting of grass upon said lots at reasonable intervals, and the pruning of shrubs and tress planted by the Town of Pinetops and these things only.

If found economically necessary at any time, the Town of Pinetops may limit perpetual care to that amount that can be done with the income received from the sale of cemetery lots and any investment of other funds.

**GUIDELINES THAT SHOULD BE FOLLOWED BY ALL FUNERAL HOMES,
MONUMENT DEALERS AND VAULT DEALERS**

OPEN AND CLOSING OF GRAVES

Whoever opens a grave will be required to leave enough dirt at the grave site to close the grave. This will eliminate excess traffic in grassy areas, especially in periods of wet weather. Sod will be saved so it can be replaced and tramped down level with the ground. No mound will be left on the grave.

DAMAGE TO OTHER PROPERTY

If while in process of opening, closing, installing stones or grave markers, any damage done to other property will be repaired immediately. If it is not repaired or corrected then the work can be done by the Town of Pinetops and the cost billed to the responsible party.

HEAD STONE, FOOT STONES AND MARKERS

All stones that protrude above the ground will require a cement/granite base with a minimum 4 inch apron on all sides. This is required in Pineview Cemetery. All foot stones or markers will be installed at ground level, only exception is on a lot where there are one or more adjoining stones that already protrude above the ground, and then the new ones may match the old ones. Foundation requirements still apply.

EXCESS DIRT

Excess dirt will be dumped at the place designated by the caretaker. If dirt is dumped elsewhere, it can be moved by the Town of Pinetops and the cost billed to the responsible party.

TRACKS OR RUTS LEFT BY VEHICLES

Tracks or ruts left by tractors, trucks or other equipment will be filled in immediately. If not concealed immediately, the tracks or ruts will be repaired by the Town of Pinetops and the cost billed to the responsible party. Please use proper care when crossing over occupied graves.

GRAVES THAT CAVE IN

Graves that cave in will be the responsibility of the funeral home that performs the service. The turf will be removed to fill in and the turf put back in place. Filling in and not removing the turf is allowed but topsoil must be used and grass seed planted and watered. No exceptions. If grave has not been filled, in an appropriate time, the grave will be filled by the Town of Pinetops and the cost billed to the responsible party.