

**Town of Pinetops
Board of Commissioner
Special Called Meeting Minutes
Public Hearing FY 2025-26 Budget
June 26, 2025
Pinetops Town Hall**

A. Call Special Meeting to Order

Mayor Harrell called the special meeting to order. Commissioners Bullock and Ransome were absent due to prior engagements.

B. Invocation

Commissioner Sugg led the invocation.

C. Pledge of Allegiance

Mayor Harrell led the Pledge of Allegiance.

D. Proposed Agenda

Commissioner Webb made a motion to approve the proposed agenda. Commissioner Taylor seconded the motion. Motion carried.

E. Consent Agenda

Commissioner Webb made a motion to approve June 3rd and June 16 minutes as written. Commissioner Sugg seconded the motion. Motion carried.

F. Call Public Hearing for FY 2025-2026 Budget to Order

Mayor Harrell called the Public Hearing on the Fiscal Year 2025-2026 budget to order.

G. Present Budget Message, Budget Ordinance, and Fee Schedule

The Finance Officer, Tammy Keesler, reviewed the process that took place. A budget work session was held on March 10th and May 22nd. She presented the budget message at the June 3rd regular meeting. After that meeting a copy of the proposed budget was available on the town website and at the town hall for review. The public hearing date was scheduled for June 26, 2025, at 5:00 p.m. at the Town Hall. The public hearing was advertised on June 9th and June 16th in the paper where all interested parties were invited to attend.

H. Open Floor for Public Comments

Mayor Harrell opened the floor for public comment pertaining to the FY 2025-2026 budget. No citizens were present for the public hearing; therefore, no comments were made.

I. Close Public Hearing

Mayor Harrell closed the public hearing.

J. Action Items/New Business

1. Adoption of FY 2025-2026 Budget & Fee Schedule

Commissioner Sugg made a motion to adopt the FY 25-26 budget and fee schedule as presented. Motion was seconded by Commissioner Webb. Motion carried. A copy of the budget message, budget ordinance, and fee schedule is hereby attached to the minutes.

2. Approve Budget Amendments

Commissioner Webb made a motion to approve the budget amendments as submitted. Commissioner Sugg seconded the motion. Motion carried.

3. FYE Close-Out/Close Early on June 30

Commissioner Webb made a motion to allow the town office to close around 1:00 or 2:00 on June 30th for the fiscal year to be closed out. Commissioner Sugg seconded the motion. Motion carried.

4. Adoption of Sign Ordinance Amendment

Commissioner Webb made a motion to approve the sign ordinance amendment as presented by Gabriel from Cauley Pridgen law firm. Commissioner Sugg seconded the motion. Motion carried.

5. Any Other Business

Mayor Harrell reminded the Board that there was no regular meeting scheduled for the month of July.

K. Adjournment

Commissioner Webb made a motion to adjourn. Commissioner Sugg seconded the motion. Motion passed unanimously.

Respectfully submitted,

Date: 8/5/2025



Tammy Keesler, Finance Officer/Town Clerk



Brenda Harrell, Mayor