



Community Development Advisory Board (PCDAB)

Meeting Minutes

June 26, 2024, 6:00 pm

1. Call to Order and Attendance

The meeting was called to order at 6:01 by Suzanne Coker Craig

The following PCDAB members were present: Ron Pate, Kyle Cecchi, Patrick Pender, Suzanne Coker Craig, and Hattie Harris.

Also in attendance:

Odyssey Brown

Brenda Harrell – Town Mayor

Bruce Naegelen – Community Economics Development Planner

2. Minutes

Minutes read from May 22, 2024, meeting.

Suzanne motioned to approve, Kyle seconded, and as all members agreed, the minutes were approved.

3. Membership

The Advisory Board Terms of Office was explained by Bruce.

See **Terms of Office – Advisory Board**, pages 3 & 4 of attachment: **“Pinetops Community Development Advisory Board: Moving Forward”**

Hattie and Patrick were replacing and will have 3 yr terms expiring 6/30/2026.

Ron and Kyle terms expire 6/30/2024. Both are eligible for reappointment to 3 yr terms. The Town Commissioners can seek a new member or can reappoint the existing members. Mayor Harrell stated that she felt the Commissioners would be ok with Ron and Kyle staying on until the Town Board makes a decision.

The terms going forward are all 3 yrs. All would serve two consecutive terms. Board members can stay on PCDAB until reappointments are made.

Ron shared he intends to step down from Chair, recommended getting nominations together so

at our first meeting of the fiscal year, which will be August (no meeting in July), we have the elections as the first action for vote of new officers.

Ron also suggested that Suzanne takes the role of PCDAB chair.

4. Strategic Teams Discussion

- Healthy Sustainable Living

The Conetoe Family Life Center's did have their Farm Bus Pop-Up on June 1, 2024, at the Pinetops Community House. This was a start to something different for the Town, however, there was not as much participation as originally hoped for.

The Conetoe Family Life Center will continue to bring more fresh produce into Pinetops.

- Active Inclusive Town

Patrick stated that he did reach out to Ardean, team member, but has not received a response back. Patrick discussed the idea of a splash pad for the Town of Pinetops. Tarboro just got one. Patrick got some drawings from the Town of Tarboro. LaGrange also has a splash pad on a much smaller scale. Patrick will check this one out.

Mayor Harrell and Suzanne stated that splash pads have been mentioned in the past by the Commissioner Boards.

- Destination or Rural Entrepreneurs

Ron reminded Teams about team recruitment. Suggested Teams get volunteers to help.

Ron / Darren agreed to support review of zoning, intend to have review done by next meeting with recommendations -- **Ask about zoning in a hardcopy format to facilitate review (Mayor Harrell advised that hard copies were available and will get an offline copy to Ron for comment - it is also on the Town website).**

Ron has a new volunteer, Tiana Day, owner of Day Consultants, a small real estate investment company focused on renovating affordable living accommodations and building out some affordable living spaces.

Kyle update - sent out Excel file with Building Inventory for the Town. Kyle has been working to update the file to match the boundaries. Got half the file revised and got Edgecombe GIS team for support. The refined building inventory is in process.

5. Bruce Naegelen

Bruce suggested adding the Pinetops Economic Position/Vision Statement to every agenda.

"Pinetops NC is the heart of healthy, and sustainable small-town living, with abundant high-speed internet, and an active, inclusive community and downtown. Everyone has something to look forward to growing up in Pinetops, where you can grow your own opportunities and make life-long memories. As southern Edgecombe County's destination for rural entrepreneurship, Pinetops is centrally located near four major economic hubs and Interstates 95, 87 and US 264."

Bruce comments and recommendations for PCDAB– see attachment: **"Pinetops Community Development Advisory Board: Moving Forward"**

6. Other Business

Ron agreed to put the minutes / agendas since Day 1 into the Google drive and to point to this for Odyssey to post on the Town website. A process will be drawn up by the Town to ensure this is done in the future.

Ron will send a "Thank You" note to Ardean, thanking her for her service to the Board.

Phyllis resigned effected today by submitting this in email to all PCDAB members.

Suzanne motioned to recommend to the Town Board to replace Arden and Phyllis. Patrick seconded. All in favor. No opposed motion.

Mayor Harell will make sure that the Town Board knows to appoint 2 new members. Also stated that someone form the Town Board will be present at future PCDAB meetings to ensure that the Teams know the Town does support their efforts.

Hattie motioned not to meet in July and resume meetings beginning in August. Suzzane seconded. No opposed motion.

Bruce suggested Teams consider some Visual Projects to help move the work plan forward.

7. Next Meeting

The next meeting is scheduled for Wednesday, August 27, 2024, at 6:00 pm.

8. Adjournment

Being no further business for the meeting, Suzanne motioned to adjourn, Patrick seconded, and all being in favor, the meeting adjourned at 7:30 pm.

I hereby attest that the above minutes are a true and accurate record of the meeting of the Pinetops Community Development Advisory Board ("PCDAB") held on June 26, 2024.

Hattie Harris

Hattie Harris, Secretary, PCDAB